



San Antonio Independent School District

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**TO: HIGH SCHOOL PRINCIPALS AND COACHES
MIDDLE SCHOOL PRINCIPALS AND COACHES
ACADEMY SCHOOL PRINCIPALS AND COACHES**

FROM: FRED ANTHONY, SR. EXECUTIVE DIRECTOR OF ATHLETICS

SUBJECT: SUMMER REPORTING DATES INFORMATION

DATE: 6-14-23

REF.NO: 23 - 24 - 001

REPORTING DATES:

- High School Coordinators – **July 21, 2023**
- High School Football Assistants – **July 24, 2023**
- High School Volleyball Head Coaches and Assistants – **July 24, 2023**
- High School Trainers – **July 24, 2023**
- High School Tennis Coaches – **July 31, 2023**
- High School Cross Country Coaches – **July 31, 2023**
- Middle School Coordinators, Academy Coordinators, Middle and Academy School Coaches. *Report to feeder high school for in-service clinics.* – **August 1,2,3, 2023**
- High School Head Basketball Coaches – **August 1,2,3, 2023**
- All other coaches – **August 9, 2023**

IMPORTANT DATES:

- High School Coordinators will meet at **ACC** for Crucial Conversations Training at **9:00 a.m. – Friday, July 21, 2023**
- High School Coordinators will meet at **SAISD Central Office Board Room** for their first Coordinators meeting at **9:00 a.m. – Monday, July 24, 2023**
- Middle School Coordinators and Academy Sports League Coordinators will meet at ACC for their first Coordinators meeting at **9:00 a.m. – Friday, July 28, 2023**
- Coaches Athletic Orientation Meeting - **Thursday, July 27, 2023 at Sam Houston High School**
 - All coaches are required to attend this meeting.
 - Registration begins at 7:00am /
 - Meeting 8:00 am – 12:00 pm.

All coaches are required to attend this meeting.

Last working day for High School Coordinators will be **June 7, 2024**.

Coaches may be required to work additional days to perform duties as assigned by their Athletic Coordinators.

Teacher/Coach Signature

Date